

## 16-18 FINANCIAL SUPPORT H6 ACADEMIC YEAR 25-26

**ELIGIBILITY INFORMATION** - Students studying on a full-time programme will be eligible to receive financial support as follows:

### Travel

**Household income less than £30,000.** Students must live more than 1 mile away from their main campus of study to be eligible. Students eligible for help with travel will be offered a Stagecoach Travel Pass. If a pass is not appropriate students may receive a monthly travel allowance.

**Household income between £30,000 and £50,000.** If you live more than 3 miles from your campus of study, you may receive travel support. Students eligible for help with travel will be offered a Stagecoach Travel Pass. If a pass is not appropriate students may receive a monthly travel allowance. Or you can opt for payment towards fuel which is 0.30p per mile.

### Vulnerable Bursary

A bursary will be available to assist with your costs, in the following circumstances where the young person is:

- Living in Care or a Care Leaver
- Claiming Income Support or Universal Credit in their own right
- Claiming Employment and Support Allowance **together with** Personal Independence Payment or Disability Living Allowance in their own right.

### Meals

If annual household income is less than £30,000 you could be eligible for free college meals. £4 per day will be allocated to your student ID badge per timetabled day.

### Childcare

If you require childcare support and are aged under 20 at the start of your course, you should apply for childcare through Care to Learn [www.gov.uk/care-to-learn](http://www.gov.uk/care-to-learn)

## GUIDANCE NOTES

### ELIGIBILITY

All students are required to complete a Financial Support Application Form.

You must be classed as a home student i.e. a permanent UK/EEA resident in order to receive financial support. 16-18 Financial Support is available to students aged 16 and over and under 19 at 31st August 2025. In addition, students aged 19 or over at 31st August 2025 who are in receipt of an Educational Health Care Plan or who are continuing on a study programme they began aged 16-18 are also eligible.

Applicants must be below the relevant income threshold.

In cases of severe financial hardship or a significant change of circumstances then please contact the Student Support Officer at your campus.

### CHANGE OF DETAILS

Any change of details must be notified immediately to the Student Support Officer at your campus, such as change of name/address/bank account.

## EVIDENCE IN SUPPORT OF APPLICATION

Application forms must be fully completed and include all required evidence:

- Evidence of student's own bank account
- Evidence of child benefit/(s) from Parent(s)/ Carers)
- Evidence of relevant benefit or proof of household income

We accept the following as evidence of household income:

- Income Support
- Jobseekers Allowance (Income Based)
- Employment and Support Allowance (Income Related)
- Three consecutive payslips OR most recent P60
- Pension Credit (Minimum Guarantee)
- Support under part VI of the Immigration & Asylum Act 1999
- Child Tax Credit – **Needs to be the FULL TAX CREDIT DOCUMENT**
- Universal Credit – **Needs to be the FULL MOST RECENT STATEMENT**

Evidence of relevant benefit should be no more than 3 months old with the exception of Child Tax Credit/ Working Tax Credit where a full copy of the Award Notice for 2025-26 needs to be provided. Evidence should be supplied as photocopies or scans as original documentation cannot be returned.

If you are applying for the vulnerable bursary, then you need to provide documentary evidence of your circumstances such as a letter from your social worker or proof of your entitlement to a relevant benefit.

## ADMINISTRATION OF THE FINANCIAL SUPPORT

- Applicants will receive emailed correspondence confirming the outcome of their application.
- Payments will normally be made by Monthly BACS into the **student's own** bank account.
- Incomplete applications cannot be processed and will be followed up with the applicant via email correspondence but will delay future payments and completion of application.
- All awards made will be subject to confirmation of enrolment.

**GUIDANCE ON COMPLETING THE APPLICATION** If you require any assistance in completing this application then please contact: [welfare@educationpartnershipne.ac.uk](mailto:welfare@educationpartnershipne.ac.uk)